



PHILIPPINE LASALLIAN FAMILY
CONVOCATION

INSTITUTIONAL & REGIONAL
REFLECTION PROCESS

INSTITUTIONAL REFLECTION PROCESS GUIDE



EXPECTED OUTPUT:

- 1. ACCOMPLISH** the institutional report template containing at least two (2) resolutions for each of the themes identified.
- 2. APPOINT** one representative for each sector to be the participant in the Regional assembly.

EXPECTED PROCESS:

- The institutional reflection group should be comprised of the following: (representation will depend on the school)
 - a. President
 - b. Representatives from the Student sector
 - c. Representatives from the Faculty Sector
 - d. Representatives from Staff Sector
 - e. Representatives from the Administration
 - f. Representatives from the External sector (i.e. Alumni, External partners, Parents etc.)
- The following are the themes and their corresponding guide questions to facilitate the reflection. Relevant LS CARES report findings may also be used as springboards for discussion.

LEADERSHIP AND FORMATION

Brothers and Partners are increasingly challenged to be the next generation of leaders who will hand on the Lasallian spirit.

"In your institution, what are the challenges, opportunities and recommendations for accompaniment and formation of Lasallian leaders?"

EXCELLENCE IN EDUCATION

Lasallian institutions are challenged to respond to the rapidly changing needs of learners and society through excellence and innovation.

"What are the emerging needs of learners in your institution? How is your institution responding to these needs?"

ACCESSIBILITY

Lasallian communities are encouraged to creatively provide opportunities to share the Lasallian education to the poor and underserved youth.

"Who are the underserved within the reach of your institution? What are possible opportunities and creative ways to increase access and accommodation to your educational service?"

OPERATIONAL EFFICIENCY

Lasallian institutions need to efficiently manage and share resources to promote sustainability of the schools.

"What are the processes / services in your school that you can be proud of? Which of these best practices / services are you willing to share with other La Salle schools?"

- The reflection process may be facilitated by someone from within the institution or an external facilitator (who preferably was part of the Institutional LS CARES Working Committee / Team).
- The reflection group will be asked to draft two resolutions from each of the themes given after their discussions using the template provided.
- It is expected that the election / appointment of the representatives and alternates (1 per sector) for the regional assembly will be done after the institutional reflection. Alternates should have participated in the reflection as well.

REGIONAL REFLECTION PROCESS GUIDE



Delegates to the regional reflection assemblies will be the ones appointed from the Institutional reflection process. The assemblies will take place in five (5) geographical clusters:

- 1. LUZON NORTH:** De La Salle Araneta University, La Salle College Antipolo, La Salle Green Hills & Jaime Hilario Integrated School – La Salle
- 2. LUZON CENTRAL:** De La Salle University & De La Salle College of Saint Benilde
- 3. LUZON SOUTH:** De La Salle Zobel, De La Salle Lipa, De La Salle University Dasmariñas & De La Salle Health Sciences Institute
- 4. VISAYAS:** University of St. La Salle, St. Joseph School – La Salle & De la Salle Andres Soriano Memorial College
- 5. MINDANAO:** La Salle Academy, La Salle University & De La Salle John Bosco College

EXPECTED OUTPUT:

- 1. ACCOMPLISH** the regional report template containing at least two (2) resolutions for each of the themes identified and a possible additional theme / area of urgent attention.
- 2. APPOINT** a total of 8 regional representatives to the 2015 Philippine Lasallian Family Convocation (National). The composition of which are as follows:
 - a. One (1) Student representative
 - b. One (1) Staff representative
 - c. Two (2) Faculty representatives
 - d. Two (2) representatives from the Administration sector
 - e. One (1) representative from the External sector
 - f. One (1) School President

EXPECTED PROCESS:

1. CONVENOR / CO-CONVENOR

The Convenor is a Brother appointed by the Chair of the PLFC 2015 Steering Committee. He collaborates with a lay partner who is called the Co-Convenor. They are tasked to convene a working committee with representatives from the different schools in the region that will be tasked to do the following:

- Coordinate with schools in the region for the regional reflection process as regards flow of communication, logistics (date, venue, transportation) and timeline.
- Finalize sectoral representation from each school for the regional reflection process.
- Synthesize the institutional reflection output submitted by the respective schools in the region.
- Conduct the regional reflection process using the proposed guidelines.
- Facilitate the election of the region's representation to the 2015 Philippine Lasallian Family Convocation (National).
- Identify one (1) alternate representative per sector.
- Submit the output of the regional reflection process using the prescribed template to the National Secretariat by 7 November 2014.

REGIONAL REFLECTION PROCESS GUIDE



2. PROPOSED FLOW FOR THE REGIONAL REFLECTION

• Program Template

Opening Prayer / National Anthem
Welcome Remarks
Introduction of participants and / or Icebreaker
Orientation to the day's program

REFLECTION PROCESS

Part 1: Video on Accessibility and Leadership / Formation (to be provided by the PLFC Steering Committee) to be followed by dyad / triad sharing on the significance of the video.

Part 2: Panel Discussion on Operational Efficiency & Excellence in Education (panelist to be decided by the regional working committee) to be followed by small group discussion / sharing.

Plenary presentation of synthesis of the institutional resolution

Discussion and finalization of the regional resolutions / documents

Nomination and election of regional delegates to the 2015 PLFC and identification of alternates.

- Transmit documents to the 2015 PLFC Steering committee.
- Convene the working committee for post regional assessment and closure.

PLF CONVOCAATION PRAYER

God of Mission,

*Moved by Jesus and empowered by Your Spirit,
we praise You for sharing with us Your saving work.
With grateful heart, we proclaim our Lasallian identity with firm conviction
that we are called and chosen by Your mercy and grace to minister to others
especially the young and the underserved.
Inspired by Your gratuitous love, we embrace the life and mission
of St. John Baptist De La Salle.
Gifted with faith and zeal, we come to Your loving presence
to discern on the authenticity of our decisions and actions.*

*Bless our Lasallian family as we share our joys and hopes
as well as our challenges and struggles in our conversations.
Accompany us as we journey together towards life in its fullness
in the spirit of unity and reconciled diversity.
Set us free from our biases and prejudgments
as we venture on new territories, new paradigms
and new levels of association for the mission.
Sustain us as we give strength to the weak and hope to the wounded souls.
Pray with us as we pray with our Lasallian partners in the solitude of our hearts.
Guide us in every step we make and with the power of your grace
enable us to "act justly, love tenderly and walk humbly" with You.
Inspire us always to live our commitment to the Lasallian mission
as far as we are able and as God will require of us.*

Amen.

*St. John Baptist de La Salle, pray for us.
Live Jesus in our hearts, forever.*

*Composed by:
Ms. May S. Buenaobra
Mrs. Mariapaz C. Corsino
La Salle Green Hills*

*Music by: Ms. Marites B. Panaligan
De La Salle Zobel*